

NO FEE PER GOVERNMENT CODE 6103

WHEN RECORDED RETURN TO:

Attn: Fee Deferral Program Administrator  
County of Sacramento, Department of Finance  
700 H. Street, Room 3650  
Sacramento, CA 95814

Mail Code: 09-3650  
Phone: (916) 874-7037

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

**AGREEMENT TO PAY DEFERRED IMPACT FEES FOR RESIDENTIAL PROJECT**

***(THIS DOCUMENT CREATES A LIEN UPON THE PROPERTY)***

**County of Sacramento (SCC Chapter 16.120)**

***Instructions:***

- 1) *Complete this form with assistance from County fee calculation staff. This is highly encouraged to assure complete and correct calculation of fees.*
- 2) *Include or attach real property legal description.*
- 3) *The property owner must sign with the signature notarized.*
- 4) *Take the completed, signed, notarized form to the Technical Resources Division, 827 7<sup>th</sup> Street, First Floor, and **pay \$350 administrative processing fee per permit plus the required 10% of impact fees.***
- 5) *Technical Resources will verify the completion of the form, accept payment, issue permits, and retain the original form for recording as a lien on the property.*
- 6) *Upon recording, a copy of the form will be forwarded to the address provided by you on page 2 of the form.*
- 7) *Questions may be addressed to Fee Deferral Program Administrator, (916) 874-7037 or [feedeferraladmin@sacounty.gov](mailto:feedeferraladmin@sacounty.gov).*

**AGREEMENT**

With regard to certain impact fees for residential projects otherwise due at the issuance of building permits and/or improvement plans, which are to be deferred pursuant to the above-referenced impact fee deferral program for residential projects, the undersigned PROPERTY OWNER does hereby agree to pay the outstanding fee balance listed below in accord with the terms specified below to the County of Sacramento.

**AFFECTED PROPERTY**

The PROPERTY OWNER holds fee title to the following real property located in the unincorporated are of the County of Sacramento and consisting of one or more parcels for which impact fees are to be deferred and which collectively is encumbered by the outstanding fee balance until each parcel is released upon payment of the allocable amount to the above-noted government agency:

Subdivision Name / Recorded Map Book and Page: \_\_\_\_\_

Subdivision Lot(s): \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

Additional Legal Description: \_\_\_\_\_

(if attached as Exhibit A, the legal description is incorporated herein by reference)

Permit or Record Number(s): \_\_\_\_\_

Street Address: \_\_\_\_\_

**FEES PAID AND AMOUNT DEFERRED**

The below-listed impact fees, excluding administrative components, are the subject of this Agreement:

- County – Antelope Public Facilities Financing Plan Area Fees (SCC 16.80) \$ \_\_\_\_\_
- County – North Vineyard Station Specific Plan Area Fees (SCC 16.81) \$ \_\_\_\_\_
- County – Vineyard Public Facilities Plan Area Fees(SCC 16.83) \$ \_\_\_\_\_
- County – Florin Vineyard Community Plan Area Fees (SCC 16.85) \$ \_\_\_\_\_
- County – Fire Facilities Fees (SCC 16.150) \$ \_\_\_\_\_

- County – Park Facilities Fees (SCC 16.155) \$ \_\_\_\_\_
- County – Library Facilities Fees (SCC 16.160) \$ \_\_\_\_\_
- County – Transportation Development Fees (SCC16.87) \$ \_\_\_\_\_

Total Fee Due: \$ \_\_\_\_\_

Portion of Above-Referenced Impact Fees Paid (must be at least 10% of total): \$ \_\_\_\_\_

Outstanding Balance (to be deferred by this Agreement) \$ \_\_\_\_\_

**TERMS FOR PAYMENT**

The share of the outstanding fee balance indicated above allocable to each parcel listed above is due and payable to the County the earlier of:

- (1) Close of escrow for the initial sale of that single family or condominium residential parcel or at the close of escrow for permanent loan financing of that rental multiple family residential parcel, or
- (2) Twenty-four (24) months from the date of issuance of permits subject to fee deferral.

Determination of the allocable share of the total deferred fee for each individual parcel shall be obtained via a demand for payment by the title company processing the sales transaction by contacting the County of Sacramento, Municipal Services Agency, Accounting & Fiscal Services Division at the address/phone number to which this recorded agreement is to be sent, above. In the event that no close of escrow for sale or permanent loan financing occurs within the above-referenced Twenty-four (24) months for some or all of the parcels, the property owner will be invoiced for the allocable share of the outstanding fee balance for each parcel still so held.

A penalty at the County of Sacramento treasury pool interest rate computed on the unpaid balance, from the date of execution of this agreement, will accrue in the event that deferred fees are not paid at the time required. Failure to pay may result in an administrative hold on subsequent building permits requested by the property owner on the property subject to this agreement AND ANY OTHER PROPERTY. Sale by the property owner of the property without fulfillment of payment under this agreement shall not relieve the below-named property owner of the obligation to pay.

**CONFIRMATION OF INITIAL PAYMENT:**

- Check to Confirm at least 10% Paid and Initial: \_\_\_\_\_
- Check to Confirm Payment of \$350 Application/Administrative Processing Fee Per Permit and Initial: \_\_\_\_\_
- Enter Accela Case Number(s): \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**EXECUTION BY GOVERNMENT AGENCY:**

County of Sacramento,  
a political subdivision of the State of California

By \_\_\_\_\_  
Dave Defanti, Deputy County Executive  
County of Sacramento

(Signature to be acknowledged by notary)

**EXECUTION BY PROPERTY OWNER(S):**

Mailing Address for Notices to Legal Owner(s):

Owner(s) Name(s): \_\_\_\_\_

Street or P.O. Box: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

The undersigned is/are the legal owner(s) of the property indicated above and acknowledge(s) responsibility to pay to the outstanding fee balance indicated above according to the terms for payment noted herein.

Legal Owner Signature(s) – ***Each property owner signature MUST be notarized.***

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name/Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name/Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name/Title)

\_\_\_\_\_  
(Date)